

La Salle County 708 Community Mental Health Board
BOARD MEETING MINUTES
November 12, 2024

Meeting held at 1:30 PM, the 12th day of November, 2024, at Youth Service Bureau, Ottawa, IL.

ACTING AS CHAIRMAN: Lois Guyon

Present: John Koehler, Lois Guyon, Sara Escatel, Gary Peterlin, Ella Weber

Absent: Dave McClure, Jack Leininger, Pamela Beckett, Susan Thornton

Also Present: Don Miskowiec, Executive Director, and Laurie Gilich, Administrative Assistant

Funded Agency Representatives: Beth Campeotto (SRRC), Michelle Rich (Horizon House), Sam Tenuto (YSB)

CALL TO ORDER: Board Treasurer Lois Guyon called the meeting of the 708 Mental Health Board to order at 1:30 p.m.

ROLL CALL: Present: Lois Guyon, John Koehler, Sara Escatel, Gary Peterlin, Ella Weber

YSB Director Sam Tenuto introduced Matt Comerford, who will be the new CFO for YSB, as CFO Dave Conrad will be retiring.

APPROVAL OF AGENDA: *Motion by: John Koehler, seconded by Gary Peterlin, to accept the agenda as presented.* Unanimous approval.

APPROVAL OF MINUTES: *Motion by Gary Peterlin, seconded by Ella Weber, to approve the August 28, 2024 Board minutes as presented.* Unanimous approval.

PUBLIC COMMENT: Ella Weber informed that she attended the program at IVCC regarding homelessness, and reported that it was very good. It began with a movie, highlighting the work of a crew that went all across the country, raising awareness. One area has a tent city 7 miles long, along a highway. Here in Illinois, there is an organization in Peoria with a budget of \$7 million, not backed by any government organization. There were speakers from our PADS organization, along with the Director of Public Housing. Sam Tenuto said that he also attended, and Dave McClure was there too. The program was amazing. Lois Guyon commented that the 708 Board needs to stay aware of the homelessness issue.

TREASURER'S REPORT: Don Miskowiec gave the Treasurer's financial report as included in the packet and presented on the PowerPoint slide. He highlighted the August and September 2024 Revenue & Expense Summary, noting that expenses were about the same in both months. Don reviewed the Cash/Fund Balance at 10-23-24 of \$2,620,387.18 and reported the YTD Expenses of \$1,977,553.61 and Revenue of \$2,394,347.35 through 9/30/24. He noted that we are at about 4 1/2 months of reserve now. We are pretty much on or below budget.

November, 2024 Expense Vouchers: Don reported that our President Dave McClure usually signs off on the monthly expense vouchers but he is out of the country, and he recommended the passage of a Board motion to approve them.

Motion by John Koehler, seconded by Ella Weber to approve November 2024 Expense vouchers including monthly agency contract expenses and miscellaneous office Expenses, and for Board Treasurer to sign off on vouchers in the absence of Board President.

ROLL CALL vote: Lois Guyon, John Koehler, Sara Escatel, Gary Peterlin, Ella Weber. Motion carried.

Motion by: John Koehler, seconded by Gary Peterlin to approve the Treasurer's Report as presented.
Unanimous approval.

EXECUTIVE DIRECTOR'S REPORT:

- National Level
 - Funding and Legislation Monitoring
 - Administration Change
 - CCBHC Expansion (NCBHS and Arukah)
 - CESSA Law Changes – this has big impact, especially for law enforcement.
- State/Local Level
 - Statistical Report in packet – agencies are doing well with getting their reports in.
 - Opioid Abatement Settlement Dollars Workgroup
 - YSB Community Meeting – the meeting was good to bring community people together
 - Arukah Presentation for February 7080Board Meeting
 - CESSA (Crisis Services) Local Planning – Report to County Board in January; we will also bring NCBHS to the January County Board meeting. Gary Peterlin requested he be invited to attend.
 - Community Education & Linkage Program – Website/social media – we may re-assess and make some changes.
 - NCBHS Behavioral Health Urgent Care Centers; there is one in LaSalle and one in Ottawa.
 - Healthy LaSalle County/IPLAN Needs Assessment Results – these are underway and we are waiting to see results as it relates to mental health services.

FUNDED AGENCY WRITTEN REPORTS/UPDATES: Don stated that we included the written reports in the packet, and encouraged members to read. Lois noted that in reading the reports, it is apparent how much better it is now because of the creative steps that the Directors are taking, and added that that the agencies put forth incredible effort.

OLD BUSINESS

FY 2025 Budget Status

Don stated that the 708 Board had approved the full budget at our last meeting. He reviewed just a few changes:

Per the Auditor/Finance Committee/County Board:

- Changed Personal “Property Replacement Tax” Revenue to \$136,414.00 (was \$157,400.00 = reduction of \$20,986.00)
- Decreased \$273 in “Transfer to Health Insurance” (was \$1,697.00 = \$1,424.00)
- Increased “Health & Life Insurance Retiree” line item by \$407.00 to \$25,425.00 (was \$24,018.00)

Motion by Sara Escatel, seconded by Gary Peterlin to accept and approve the FY 25 Budget as revised with \$2,921,634 in revenue and \$2,853,286 in expenses.

ROLL CALL vote: Lois Guyon, John Koehler, Sara Escatel, Gary Peterlin, Ella Weber. Motion carried.

FY 2025 Agency Contracts

Motion by John Koehler, seconded by Gary Peterlin to authorize the Board President and Executive Director to execute FY 25 contracts with the funded agencies in accordance with the FY 25 Expense Budget detailed by agency and those funded within the Program Line Expense. In addition, agencies are required to confirm with the FY 25 contract that they have the necessary certificate naming the County/708 Board as “additional named insureds” on their liability insurance policies. Motion carried unanimously.

NEW BUSINESS

Recently Enacted Changes to the Community Mental Health Act (708 Legislation)

Don informed that there have been changes to the Mental Health Act in the following areas:

- *Board Representation*
- *Appointments and Vacancies*
- *Workforce Development*
- *Report Deadlines*
- *Governmental Authority*

Don noted that they are more clarifications than changes, such as term length, and the stipulation that preference should be given to those prospective Board members with some kind of involvement with behavioral health issues. Discussion was held. Don stated that we could add a link to our website to be sure the public has access to our budget. Lois suggested that we could have a statement that Board members sign, stating they have some knowledge of behavioral health issues. Gary suggested that we could also have a statement from the LaSalle County Board, saying that they considered that aspect of involvement with behavioral health issues in making the appointment to the 708 Board.

Board Member Terms Ending 11/30/24:

- Ella Weber, Retiring
- Jack Leininger, Retiring
- Pamela Beckett, LaSalle County Board Representative, County Board Term ending
- Gary Peterlin, Reappointment to 4 Year Term Ending 11/30/28
- John Koehler, Reappointment to 4 Year Term Ending 11/30/28

Motion by Ella Weber, seconded by Sara Escatel to recommend to the LaSalle County Board/Board Chairman, reappointment of 708 Mental Health Board Members Gary Peterlin and John Koehler to four-year terms ending November 30th, 2028. Motion carried unanimously.

Staff Salary Adjustments/Executive Director Annual Evaluation

- County employees (nonunion) 4% FY 25
- 708 FY 25 Budget Included 4% for staff salary increases effective 12/1/24

Motion by John Koehler, seconded by Sara Escatel to increase 708 Board staff salaries by 4% effective 12/1/24. Motion carried unanimously.

January Executive Committee Meeting

- Board Recruitment in Accordance with Mental Health Act Changes
- Review One and Three Year Plans and Needs Assessment Considerations
- Assess Impact of NCBHS/Rosecrance Affiliation on Funded Services

Don recommended that the 708 Board Executive Committee meet to review the above listed areas and address Board term replacements and see if anyone has a suggestion of a person to serve on the 708 Board. Members agreed, and Don will set up the meeting.

Calendar Year 2025 Meeting Schedule
Location To Be Rotated Among Funded Agencies

- Wednesday, February 5th at 1:00 PM
- Wednesday, May 7th at 1:00 PM
- Wednesday, August 6th at 1:00 PM
- Wednesday, November 5th at 1:00 PM

Note: Possible additional meeting in summer as needed for funding requests

Gary suggested that the Board could meet more often. He added that there used to be an annual conference on mental health that members could attend. Lois agreed, and Don stated he will look into that and send information out.

ADJOURNMENT: there being no further business or discussion and upon motion by John Koehler, seconded by Sara Escatel, and unanimous approval, the meeting was adjourned at 2:45 p.m.

Next Meeting: Wednesday, February 5th.

Secretary: _____
John Koehler

Date: _____

President: _____
Dave McClure

Date: _____